

## Reserve Mace Bearer required

Would you like to carry the authority of the Monarch?



Newbury Town Council has upheld the traditions of the Mayor and corporation since the granting of the Royal Charter on the 28<sup>th</sup> May 1596. Newbury has two maces which traditionally represent the authority of the Monarch. They are borne on the shoulders of two mace bearers at civic and ceremonial events in the town. The Town Council now seeks a reserve Mace Bearer.

Could it be you?

If you appreciate history and tradition this could be an ideal opportunity to become involved and support your town and enjoy a range of civic events in Newbury.

### **RESERVE MACE BEARER**

£100 annual honorarium + £25 per Civic Duty

### **MAIN OBJECTIVES**

To lead civic processions in a dignified manner. To assist with civic regalia at Full Council Meetings, to stand in for Mayor's Attendant and to provide assistance in the Town Hall when requested.

### **MAIN DUTIES AND RESPONSIBILITIES**

To dress in the required uniform and carry the Mace leading civic processions at annual events including; Mayor Making, Remembrance Sunday and special events such as Town Twinning. Follow the instructions from Town Marshal and/or Civic Manager when in a civic procession. To lay out the required civic regalia for Full Council Meetings and to announce the arrival of the Mayor. When the Mayor's Attendant is unavailable, to stand in and fulfil the duties of Mayor's Attendant when requested and available ensuring the safekeeping of regalia. To act as an ambassador for Newbury Town Council. The post holder shall be provided with a robe and tricorne hat upon appointment to wear on Town Council duties. To assist the Civic Manager with other duties as may be requested from time to time.

### **POST HOLDER REQUIREMENTS**

Confidence in facing the public. A high standard of appearance is required suitable for the position and event being attended.

The ability to build a rapport with people. Willing to learn about the history of Newbury. Punctual.

Comfortable standing for long periods of time in all weather conditions. To be able to work on own initiative without supervision and within a small team. Political neutrality when representing Newbury Town Council. To always act with discretion and to be aware that any views expressed may be seen to be the views of the Mayor or this Council. Not essential but interested in joining the Guild of Macebearers.

In the first instance contact the Civic Manager Elisa Mullen [elisa.mullen@newbury.gov.uk](mailto:elisa.mullen@newbury.gov.uk)